

PRESCOTT UNIFIED SCHOOL DISTRICT

**District Office - Board Room
300 East Gurley Street
Prescott, Arizona 86301**

**GOVERNING BOARD
REGULAR MEETING**

**5:00 PM
MAY 2, 2023**

This Meeting can be viewed via live stream using the following link:

<https://youtu.be/KSq0wNy11Ck>

Members of the Governing Board will attend either in person or by telephone conference call.

The Governing Board may consider any item on this agenda in any order and at any time during the meeting.

Copies of agendas and supplementary documentation relative to public meetings are available from the Superintendent's Office during normal work hours 24 hours prior to meeting and on the evening of the meeting.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Superintendent's Office at (928) 445-5400. Requests should be made as early as possible to arrange the accommodation.



Mission Statement

- P**roviding extraordinary opportunities through a variety of programs and challenging curriculum.
- U**niting the PUSD family of students, staff, and community members through positive relationships.
- S**upporting exceptional staff through on-going individualized professional development.
- D**eveloping a highly educated, civic-minded, and productive community, one student at a time.

Vision Statement

Prescott Unified School District educates students to be confident, lifelong-learners prepared to achieve their full potential in a complex, interconnected world.

AGENDA

1. STRATEGIC PLAN COLOR KEY:

STUDENT ACHIEVEMENT

CULTURE

COMMUNITY AND STAKEHOLDER RELATIONSHIPS

ENROLLMENT

RESOURCE ACCOUNTABILITY

2. CALL TO ORDER - Governing Board President, Andy Fraher

3. OPENING CEREMONY

A. Welcome - Governing Board President, Andy Fraher

B. Pledge of Allegiance

4. APPROVAL OF AGENDA - Governing Board President, Andy Fraher

A. Consider approving the agenda, as presented.

RELEVANT INFORMATION: Board Policy requires the approval of the agenda.

5. APPROVAL OF MINUTES - Governing Board President, Andy Fraher

A. Consider approving the minutes from the Regular Study and Voting Session meeting of April 4, 2023, and the Special Study and Voting Session meeting of April 18, 2023, as presented.

RELEVANT INFORMATION: Board policy requires the approval of minutes.

6. PRESENTATIONS

A. Recognize Student Representatives Miranda Adams & Elle Long

Presenter: Andy Fraher, Governing Board President

B. Future Visioning Committee - Final Report

Presenter: Scott Sowinski, Orcutt Winslow

C. Prescott Unified School District Education Foundation - Rising Stars

Presenter: Paul Kirchgraber & Jenna James, PUSDEF

D. Science Curriculum Recommendation

Presenter: Kelsey Secor, Director of Instructional Support

7. INFORMATION ONLY ITEMS

A. Summary of Current Events

1. Superintendent

www.prescottschools.com/calendars

2. Governing Board Members

3. Governing Board Student Representatives

8. ACTION ITEMS

A. CONSENT AGENDA - *All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. However, any item may be removed from the Consent Agenda and considered separately if a Governing Board member so requests.*

The resolutions included in the Consent Agenda have been posted in order to waive the reading of the body of the resolutions.

Consider approving the Consent Agenda as presented.

1. Consider approving the certified and classified personnel actions as presented.

RELEVANT INFORMATION:

A copy of the personnel report is attached for review.

Presenter: Clark Tenney, Assistant Superintendent/HR Director

2. Consider approving the donations as presented.

RELEVANT INFORMATION:

Board policy requires acceptance by the Governing Board of all donations.

Presenter: Brian Moore, Chief Financial Officer

3. Consider ratifying the vouchers as presented.

RELEVANT INFORMATION:

Arizona Revised Statutes require approval/ratification of all vouchers.

Presenter: Brian Moore, Chief Financial Officer

4. Consider approving the Student Activities Fund Statement of Receipts and Disbursements for April 2023, as presented.

RELEVANT INFORMATION: Please see the attached reports.

Presenter: Brian Moore, Chief Financial Officer

5. Consider approving the Amendment to the Employee Staffing Agreement for Employee Staffing Services with Educational Services, Inc., as presented.

RELEVANT INFORMATION: This is an annual renewal of the original IGA dated July 1,

2022. This amendment extends the agreement to July 1, 2024.

Presenter: Clark Tenney, Human Resources Director/Asst. Superintendent

B. PUBLIC HEARING - If a member of the public wishes to speak regarding revisions to the 2022-2023 budget limits for the Maintenance and Operations and Capital Budgets, they must complete the attached form (BEDH-E) and return it to Sarah Torres, Administrative Assistant to the Governing Board prior to the Public Hearing session of the agenda.

1. Consider recessing the regular meeting to hold a Public Hearing to discuss the revisions to the 2022-2023 budget limits for the Maintenance and Operations and Capital Budgets.

2. Consider adjourning the Public Hearing and reconvening to Regular Session.

C. STUDY AND VOTING SESSION - If a member of the public wishes to speak to one of the following voting items, please complete and return exhibit BEDH-E, Public Request to Speak (<https://www.prescottschools.com/Page/558>) to Sarah Torres, Administrative Assistant to the Governing Board prior to the study and voting session of the agenda.

For items with the potential to have many speakers, the overall speaking time may be adjusted by the Governing Board. Speakers will be called to speak in the order in which they signed up, first come, first served.

Requests to speak that are emailed will also be first come, first served. Email requests can be sent to sarah.torres@prescottschools.com at any time prior to the study and voting session of the agenda.

1. **Consider approving the revisions to the 2022-2023 budget limits for the Maintenance and Operations and Capital budgets, as presented.**

RELEVANT INFORMATION:

In accordance with A.R.S. 15-905, a district is allowed or is required to revise its budget limits by May 15th. Prescott Unified School District is revising our budget for Maintenance & Operations (M & O) and Capital Budgets for the 2022-2023 school year. Upon approval of the revised budget limits, the Arizona Department of Education will review and approve.

Please see the attachment.

Presenter: Brian Moore, Chief Financial Officer

2. **Consider adopting the proposed changes to ASBA Policy BIE Board Member Insurance/Liability, as presented.**

RELEVANT INFORMATION:

Governing Board BGB requires first and second readings of all proposed policy adoptions and approval by the Governing Board. **This is the second reading** of the proposed policy changes and the Board will be asked to adopt the policies after the second reading. Any Regulations and/or Exhibits have been attached for review and do not require Governing Board approval.

Presenter: Clark Tenney, Assistant Superintendent/HR Director

3. **Consider approving the School Facilities Board "Terms and Conditions for Acceptance of Monies from the Building Renewal Grant Fund" - Award/Contract Number BRG-**

CONST-02244 for four HVAC units on Prescott Mile High's Hendrix Theater, as presented.

RELEVANT INFORMATION:

Governing Board approval is required in order for the School Facilities Oversight Board to distribute any monies for projects from the Building Renewal Grant fund in order to be in compliance with state law.

The amount to be distributed for this project from the Building Renewal Grant fund is \$119,179.00.

Presenter: Brian Moore, Chief Financial Officer

4. Consider taking action to temporarily suspend the District's restriction against the presence and consumption of alcohol on district grounds, specifically on Prescott Mile High Middle School football field and track area, for three special events requested by the City of Prescott Recreation Services, as presented.

RELEVANT INFORMATION:

According to Governing Board Policy BGF - Suspension / Repeal of Policy, the Governing Board has the authority to temporarily or permanently suspend by a majority vote the operation of any section or sections of Board policies not established and required by last or vested by contract. Legal counsel has stated that the Governing Board has the authority to temporarily suspend the restriction regarding alcohol, but that the "No Tobacco" policy must be enforced and cannot be waived.

Special events in the City of Prescott are an important part of the fabric of our community. Not only do they generate a positive economic impact for the community, but they also create a positive image for our visitors and residents and demonstrate support for local charitable organizations. Allowing the use of the proposed space will help to grow these events and the associated benefits while relieving congestion in the downtown area for the traveling public and local businesses. The revenue generated for PUSD from these three (3) events requesting to serve alcohol is expected to be approximately \$6,000. In addition to these three (3) events, an additional twelve (12) events have been requested for Mile High Middle School that will not be serving alcohol and will bring in an additional \$5,000 in revenue to PUSD.

Please see the City of Prescott Memo attached for event information.

Presenter: Joseph W. Howard, Superintendent

9. INFORMATION AND DISCUSSION ITEMS

A. Brian Moore, Chief Financial Officer, has prepared the School Board Summary Budget Report for your review.

B. Staff Recognition Program - Challenge Coins

Presenter: Governing Board President, Andy Fraher

C. Community Comments shared with the Governing Board (what comments/concerns are Board Members hearing from the public in general).

Presenter: Joseph W. Howard, Superintendent

D. Meeting Dates:

Regular Study and Voting Session: Tuesday, June 27, 2023, at 5:00 pm in the PUSD District Office Boardroom.

Other Dates:

Last day of school - May 25, 2023.

10. ACTION ITEMS

A. Recommended that the Governing Board approve the call for Executive session pursuant to A.R.S. Section 38-431.03 for the following purposes:

Consider moving into Executive Session according to:

- A.R.S. 38-431.03(A)(3) **discussion or consultation for legal advice with the attorney or attorneys of the public body regarding the Open Meeting Law complaint dated March 9, 2023.**
- A.R.S. 38-431.03(A)(1) **discuss proposed salary/benefits for superintendent candidate.**
- A.R.S. 38-431.03(A)(1) **to conduct the outgoing superintendent's annual evaluation.**

B. The superintendent will receive written notice of the executive session, as is appropriate but not less than 24 hours, to determine whether the discussion or consideration should occur at a public meeting.

All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, or pursuant to a specific statutory exception, anything that has transpired or has been discussed during the executive session. Failure to comply is a violation of A.R.S. 38-431.03

We have stopped the public recording to enter the executive session. Recordings of this session are not made for the public - the only record of these sessions is printed minutes, stored securely in the Superintendent's office. If any member is recording, these must be stored securely in the same location as the minutes. Recordings and minutes are not available for public review.

C. Consider approving the minutes from the Executive Session of April 18, 2023, as presented.

RELEVANT INFORMATION: Board policy requires the approval of minutes.

D. Recommended that the Governing Board adjourn the Executive Session and reconvene the Governing Board Regular Study & Voting Session meeting.

E. Discussion and possible action to approve contract offer to superintendent candidate, as presented.

RELEVANT INFORMATION:

Governing Boards have the authority to employ superintendents and to negotiate a contract regarding salary, length of contract, and any standard or non-standard benefits, according to A.R.S. 15-503(A)(1).

Presenter: Governing Board President Andy Fraher

11. ADJOURNMENT

